

WALLACE COUNTY PERSONNEL POLICIES AND PROCEDURES MANUAL

17.0

ACQUISITION OF GOODS, PRODUCTS AND SERVICES

17.1 Purpose

It is the intent of Wallace County to establish guidelines for spending of county tax dollars.

17.2 Purchasing of Goods, Products or Services

See Appendix E: For the PURCHASING POLICY and TYPES OF PROCUREMENT PRACTICES

17.3 Purchasing Gifts

NO tax dollars will be used to purchase flowers or gifts for funerals, personnel in the hospital, new babies, weddings, etc.

17.4 Credit Card Charges

Items may be charged to your department credit card if needed when away at a meeting or if needed for departmental operation if no charge account is available.